

Little McDonald, Kerbs and Paul Lakes Improvement District
Meeting Minutes
August 22, 2014
PACC

Board Members Present: Roger Neitzke, Ardell Wiegandt, Bill Putnam, Mark Plencner, Joe Esser, Dan Gleason, Glenn Schreier, Les Konley and Sue Meyhuber.

Guests Present: Jeff Volk, Little McDonald; and Bob Meyhuber, Little McDonald

The meeting was called to order at 4:00 PM by Roger Neitzke.

Agenda presented and Ardell moved motion to accept with addition, seconded by Les.

OLD BUSINESS

- Approve Minutes from July 18, 2014: Joe motioned to accept the minutes, seconded by Ardell.
- Correspondence
 - Received some bills that were forwarded to Bill for payment.
- Other

NEW BUSINESS

- Treasurers Report
 - Reviewed the yearly budget to actuals report.
 - Balance in checking is \$11,501.90
 - Loan has been paid off.
 - Will be reimbursed for the boat inspection fee.
 - Discussion to conduct a review or audit of our records for the last 2½ years. Conscience was to have Brad Helmeke's firm conduct a review.
 - Joe motioned to accept the review as an adequate device to satisfy the By-Laws, seconded by Les.
 - Bill motioned to develop a finance committee for the venting project, seconded by Dan. The committee will consist of the President, Vice President, Treasurer and Mark Plencner.
 - Discussion on what is the dollar amount on checks where two signatures are required. Roger motioned that only one signature is necessary because all bills will be reviewed by the President and/or Vice President and then forwarded to the Treasurer for payment, seconded by Les.
- DNR Letter Regarding Zebra Mussels
 - Received letter dated July 30, 2014 from Ann Pierce, Section Manager MN DNR addressing the protocol for removing our lakes from the infested water lists. She indicated the protocol is to monitor the lake for five years, review all monitoring data and review the listing after five years.
- Moore Engineer Report
 - Reviewed the attached Preliminary Engineering Feasibility Report.

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Preliminary
Engineering Feasibility
 - Report shows there is very minimal impact to downstream lakes (Little Pine, Big Pine and Rush Lakes).
- Meetings on Right Easements for Venting Route. Conversations have taking place with each of the land owners and as of today, there are no obstacles that would interfere with us proceeding and crossing their land. We will need temporary construction easements for properties in Hobart and Edna Townships.
 - Hobart Township
 - Edna Township
 - Happel
 - Johnston
 - John Schultz

- Both the Johnston and Schultz properties will involve further discussion for plan of entry to Little McDonald.
- Meeting with Pine Lakes LID
 - Joe used data from the Preliminary Engineering Feasibility Report when meeting with the Pine Lakes LID Board Members.
 - The information was well received.
 - Roger will contact representatives on Rush Lake and setup a similar meeting to review the report.
- Paul Lake to Little McDonald Route
 - Multiple route options were discussed. Roger will visit with Shawn Donias and see if it would be possible to bore through their land.
- Permitting Process: Moore Engineering would complete the permits for us. No obvious road blocks at this time.
 - Local Permits
 - Otter Tail County Shoreland Zoning
 - Hobart & Edna Townships
 - State Permits
 - MN DNR - this will consume a lot of time
 - Water Appropriation Permit
 - Transportation of Infested Waters
 - Public Waters Work Permit - will need the operating plan at this time
 - Wetland Conservation Act
 - Federal Permits
 - US Army Corps of Engineers Section 404 Permit
 - Environmental Assessment
 - Other Considerations
 - Perham Wellhead Protection Area
 - Downstream Lake Improvement District
- At the Annual Meeting in July, the LID Members requested the Board to not spend any additional funds until we know if we can secure land acquisitions and receive permits to move forward with the project. The Board feels confident that we have satisfied both of these obligations.
- Next Steps
 - Moore Engineering will create a Preliminary Engineers Report with estimated costs. This report will be delivered to the Board by September 19, 2014.
 - This information will then be presented to the Members and next steps will be discussed.
 - Ohnstad Twichell will be at our next meeting to discuss the legal procedures.
- Possible Funding
 - The Board and Angela Willenbring have been looking at multiple funding possibilities with the following entities:
 - State Legislators
 - TIFS (Tax Increment Financing) & Tax Abatement
 - Hazard Mitigation Grant Program
 - SWCS (Soil Water Conservation Services)
- Depending on when we receive the Engineering Report from Moore Engineering, a special meeting with the Membership will be held to discuss to findings.
- Other
 - Website Annual Fee: Sue will forward the invoice to Bill for payment.

Next Meeting: September 23, 2014 at 4:00 at the PAAC

Adjourn meeting at 6:30 PM

Sue Meyhuber, Secretary