

Little McDonald Kerbs Paul Lake Improvement District

August 8, 2017 Minutes

Perham Area Community Center

Call to Order—Jim Nigg called the meeting to order at 3:00.

Introduction of Guests and Comments—Mike Opat, Pat Downs and Joeb Oyster of Moore Engineering, George Kupferschmid of Paul Lake (P), Darrell Nordick, Roger Neitzke, Al and Karen Dammann and Garry Griffin of Little McDonald Lake (LM). Board members present were Jim Nigg, Joe Esser, Bill Putnam, Glenn Schreier, Al Bierdeman, Ardell Weigandt, Dan Gleason, and Blair Anderson. Absent was Les Konley.

A motion was made by Ardell W. to approve the meeting agenda. Dan G. seconded. Motion approved.

1. Old Business:

(a) Approve Minutes of July 10 Meeting—Joe E. made motion to approve the minutes. Dan G. seconded. Motion approved.

(b) Ditch 25 Withdrawal Update—A petition for withdrawal by our LID will be reviewed by the County Commission at its Sept. 5 meeting. The County will need to schedule a public hearing before approving our withdrawal request. This will be our last chance before 2018 assessments come out. If our bids fit the budget the county should let it pass. We have a petition drawn up by Katie Bertsch.

(c) LMKP, DLD, Otter Tail County Agreements—These have been signed by the three parties involved.

(d) Construction Work Group Report—Included in Engineer's Report under New Business.

(e) Purchase Agreements Update—Included in Coordinator's Report under New Business.

(f) Permitting Update—Mike Opat was working with the Schultz property. Schultz was concerned with the property line work. It is not needed now. A letter was sent to all property owners whose property was no longer needed for the project. Schultz was paid \$2500.00 up front toward the purchase price. A motion was made by Ardell W. and seconded by Joe E. to let Schultz keep the money in good faith for the work the LID has done with him. Motion approved.

2. New Business:

(a) Treasurer's Report—Bill P. Went over the budget sheet. Jim N. wants more time up-front time to study large-ticket items. Al B. motioned to send the budget to the county. Ardell W. seconded. Motion approved. Blair A. raised a question about the documentation of the expenses. Jim N. explained the process. The Board discussed how various expenses are handled. Pat Downs explained how he handles invoices.

(b) Accounts payable—Bill P. said that the checking account has \$102,000 in it. The following expenses were submitted to the county: Moore Engineering-\$145,307.05, Ohnstad Twichell law firm-\$9253.50, and Tinjum Appraisal-\$6100.00. Bills from the LMKP General Operating Expenses: PACC-\$185.00, Perham Focus-\$111.20, RMB (Invasive Species Testing)-\$1056.40, Perham Printing-\$305.42 and Overland Insurance-Liability \$265.00. Ardell W. made motion to pay these bills. Blair A. seconded. The motion was approved.

Deposit \$9252.50 Reimbursement from state funds for payments to Braun and Blondo.

(c) Committee Assignments—Various committee assignments were given out for the 2018 year. The 429 work group should call Bill P. to find out maximum assessments if there is a question.

(d) Railroad Insurance—Pat Downs. Our liability on the project is \$5,000,000/occurrence and \$10,000,000 aggregate. We have to meet the requirement. We are paying approximately \$1800.00/year now. It will go up significantly. The payment will be split 60/40 with the DLD LID. Ardell W. made a motion to cut a check to pay for the railroad insurance. Blair A. seconded. Motion was approved.

(e) Coordinator's Report—Pat Downs presented all purchase agreement activity. Closing dates are on or before Aug. 31, 2017. Contingencies have been built into all of the agreements. We will check with John Shockley if any changes are needed.

(f) Engineer's Report—Mike Opat. The biggest issue during the meeting with Rick West was the railroad insurance situation. The County Commissioners Board would like to see a July 1, 2018 completion date. Best case scenario would be to have the railroad insurance wrapped up by the end of August and bids wrapped up by the end of Sept. All permits should be taken care of by then. Joeb Oyster will be the man involved with the bidding process while Mike Opat is gone on vacation. Mike handed out a cost summary sheet. Highway 34 crossing-The DNR wants an easement. We submitted our application to the DNR. The county will get the easement. Blair A. made a motion for the Executive Committee to spend up to the total amount of the purchase agreements. Dan G. seconded. Motion was approved.

(g) Other—Garry Griffin asked about the DNR activity with the permitting.

(h) Next Meeting will be Sept 5, 2017 at the PACC. Time will be 3:00 PM. The following meeting will be October 10, 2017 at the PACC. Time will be 3:00 PM.

Ardell W. motioned to adjourn the meeting at 4:59. Joe E. seconded. Motion approved.