

Little McDonald Kerbs Paul Lake Improvement District
November 4, 2016 Minutes

Perham Area Community Center

The Meeting was called to order at 3: 00 PM by President Roger Neitzke.

LID Members Present: Les Konley, Bill Putnam, Dan Gleason, Joe Esser, Al Bierdeman, Roger Neitzke

Absent: Ardell Weigandt, Jim Nigg, and Glenn Schreier

Approval Agenda: Roger added to agenda the review of the Agreements with Edna and Perham Townships. Al Bierdeman made a motion to approve the agenda with the addition and Joe Esser seconded the motion. Approved

Introduction of Guests

Darrel Nordick - Little McDonald, Al Dammann - Little McDonald, Denny Davidson- Paul Lake, John Shockley of Ohnstad Twichell, Mike Opat Moore Engineering.

Old Business:

Approval of October 7, 2016 Minutes: Al Bierdeman made a motion to approve the minutes and was seconded by Les Konley. Approved

Ditch 25 Update. Roger contacted Kevin Fellbaum, Ditch Inspector, in regards to the process of opting out of ditch 25. After a brief discussion the matter was tabled until the December meeting.

New Business

1. Treasurer's Report.

Bill issued an YTD income expenses sheet. Joe Esser made a motion to accept the report. Dan Gleason seconded the motion. The report was approved.

The LMKP Lid received two checks from Otter Tail County. A check for \$175.00 for reimbursement of the Grade/Fill Permit for the test drain field. The second check was for \$79,903.54 for the second installment of LID assessments for 2016.

The following expenditures were submitted for approval:

A) Moore Engineering

B) Ohnstad Twichell

C) Blondo Consulting

D) PACC

E) Focus

F) Minnesota Department Health (maintenance fees on 2 wells)

G) Checks for the Short term Finance Checking Account

A motion to approve paying the expenditures was made by Dan Gleason and seconded by Joe Esser.

Motion was approved.

A brief discussion followed about setting up a Reserve Account for the Outlet Operational Expenses. Bill will contact the United Community Bank and proceed in setting up a saving account for these funds.

2. LMKP and DL Committee Update

Joe reported that there were 3 joint meetings held since the last LID Board Meeting. Joe presented a summary of the meetings to the board. A lengthy discussion followed the summary with the following motion and recommendation.

Bill made a motion for John Shockley to contact the county and obtain a copy of Devils Lake's agreement with the county along with DLD LID total expenditures from state bonding funds. The motion was seconded by Les Konley. The motion passed.

The LMKP LID board recommended that any joint agreement between the LMKP and DLD must be submitted to John Shockley for review before being presented to the board for approval.

3. Project Engineer's Report.

Mike updated the board on the Test Drain Field. The contractor has had some pump issues hindering the dewatering process. The expectations are the dewatering process will be completed by Monday Nov. 7th and the test drain field will be in operation no later than Tuesday. Barr Engineering will then start monitoring the water flowage to determine if there adequate flowage to pumping 25 cfs of water.

4. John Shockley updated the Board on both the Edna and Perham Township Utility permits. Suggestion was to include the date the townships approve the permits.

5. Executive Committee authority:

According to the bylaws the Executive Committee consist of President, Vice-President, Secretary and Treasurer. As stated in bylaws the Executive Committee may meet without board approval for planning purposes and to facilitate the activities of the board. The question was the interpretation of "to facilitate board activities". John Shockley stated that if the board has approved some action the executive board may make decisions to continue the process without necessarily having to convene a special meeting. An example could be the paying of expenditures if a task order was previously approved.

6. Committee Assignments

Roger passed out a revised list of committee assignments to be reviewed and discussed at the December meeting.

The next meeting date is Tuesday, December 6, 2016 1 pm at the PACC

A motion to adjourn at 5:15 Pm was made by Joe and seconded by Les.