

LMKP-LID Board of Director's Meeting Minutes
Wednesday Aug 30, 2023, 1:00 P.M.
Veteran's ITOW Museum, Perham, Minnesota

1. Board members participating: Steve Nelson, Tim Bertschi, Angela Willenbring, Marc Winjum, Mark Plencner, Ken Farnham, and Joe Esser.
2. George Kuferschmid was recognized as a guest at the meeting.
3. Motion by Angela Willenbring, second by Ken Farnham to approve the agenda. Motion carried.
Land use on the pipeline easement area was identified as an additional agenda item and will be discussed during 12. Other Business.
4. Motion by Tim Bertschi, second by Marc Winjum to approve the June minutes. Motion carried.
An additional item regarding authorized check signers was identified as a revision to the July meeting minutes. That revision was added to the July minutes. Motion by Angela Willenbring, second by Ken Farnham to approve those minutes with the revision. Motion carried.
5. Jeff Volk and Patricia Spang were identified as individuals interested in serving on the Board since the Board is currently at 7 members and bylaws indicate the Board would consist of 9 members. These two individuals would serve from present through the next election in summer 2024. Marc Winjum moved to approve the addition to the board, second by Steve Nelson. Motion carried.
6. Finance Committee Report. Joe Essert summarized financial information provided to the board. All accounts balanced and in good shape. Joe had coordinated with the County to only take elevation readings and charge the LID when requested instead of on a seasonal basis saving some funds. Also continuing to work on the audits for 2021 and 2022 required by the state of MN. Will be checking on the dollar limits for audits being raised this year which may alleviate the requirement for this action in the future again saving funds. Still receiving bills for locating services that may be outside was the LID is responsible for and will follow up on those billings. Motion by Angela Willenbring, second by Steve Nelson to approve the Finance Report. Motion carried.
7. Outlet Committee Report. Arvig spliced and connected the phone line in the pumphouse to fiber optic line as of 24 Aug 2023. Will require a specialist to troubleshoot the alarm system in the building to change contact auto call phone numbers and reactivate some of the equipment alarms. MN Pump is still waiting on part deliveries so they can schedule the reassembly of Filter #2. Expect the reassembly and test will occur prior to the end of October. Tim will add maintenance language to the Operating Plan to identify maintenance operations and visual inspection of the pipeline alignment and vent systems.
8. Kerbs Channel Committee Report. Minimal discussion led by Angela. Channel is used frequently. Inspection indicated some minor filling in some areas of the channel but it still operates as designed and constructed.
9. Joint LID Report. No action on a Joint LID. Minor communications were held with members of the Devils Lake LID to identify potential contractors for O&M since they also no longer use NW Services.
10. Committee Appointments for '23-'24.
Finance Committee. Steve Nelson, Joe Esser.
Outlet Committee. Joe Esser, Tim Bertschi, Jeff Volk.
Joint LID Committee. Mark Plencner, Joe Esser.
Kerbs Channel Committee, Angela Willenbring, Steve Nelson, Patricia Spang
Website Committee. Angela Willenbring. Tent Caterpillars. Marc Winjum.

11. Lake Levels. Dave Wenzel reported on 24 Aug that Little McDonald was 5 ¾" below OHWM. Pumphouse gauge at 11.0 on that date and presently. 2022 Aug 30 reading was 10.7 indicated the lake is approx. 3.5" higher than a year ago on the same date. Joe Esser estimated Paul Lake was 3-4" below OHWM. Bonnie Haider reported that on 20 Aug 2023 the Secchi Disc (water clarity) reading was 24'.

12. Other Business. It was noticed on 24 August 2023 that part of the pipeline alignment area east of the pumphouse had been scarified by some equipment. A portion of this work was around a manhole and vent and was on area the LID holds a permanent easement. Angela had a copy of the easement, and some documents and photos were reviewed by the Board to determine if any action was necessary; or if any of the venting project was or would be compromised by this work. Also, there are 3 other lots plotted in the area that would cross the easement area for the pipeline that are still for sale.

It was determined that no violation of the easement had occurred, however the owner of the lot where the work occurred would be contacted to insure there were no plans for work or development that would violate the easement. Also, the developer would be contacted to discuss the possibility of emphasizing the existence of the easement to potential buyers on the remaining lots.

13. Next Meeting Date. Tentatively Dec 13, 2023; 2:00pm. Most likely some participants will be remote, and use Zoom or a similar platform to attend.

14. Motion by Joe Esser, second by Ken Farnham to adjourn the meeting at 2:23pm.